



505 E. Naples Street
Chula Vista, CA 91911
619.421.8822
www.teach4life.com

February 20, 2012

Dear Parents,

Warm greetings to you! We welcome your interest in Covenant Christian School (CCS). As you may know, CCS offers a Christ-centered kindergarten through twelfth grade education. Our program is based solidly upon the Bible and implemented by dedicated Christian teachers and staff members.

You are encouraged to take a thorough look at the service we offer parents. Ask any questions you may have. Your children are priceless. Their education is worthy of such an investment of time and effort. Please feel free to call our Admissions secretary, 619-421-8822, should you have any questions. You may also contact me directly through email at tom@teach4life.com. Also, if you haven't already done so, please visit us at our website, www.teach4life.com.

We look forward to serving you!

I remain,

Yours in the bonds of Christ's service,

Thomas M. McManus
Secondary Principal

ADMISSION PROCEDURES

I. SUBMIT ALL REQUIRED ADMISSION ITEMS.

The following items should be received by the CCS Office before the entrance test will be scheduled:

- _____ **Admission Application Form A:** This form is to be completed by the parents/guardian of the prospective CCS student. Be sure to read carefully and sign the **Parent's Pledge** on the back of the form.
- _____ **Admission Application Form B: Parent Questionnaire.** This form is to be completed by the parents/guardian of the prospective CCS student.
- _____ **Admission Application Form C: Academic Reference.** The parent/guardian is responsible to get this form to the teacher, principal or counselor where the student is currently attending or more recently attended.
- _____ The most current report card/transcript or a copy thereof, and current achievement test results. The parent/guardian is responsible to see that this information is received by the CCS Office.

Additional forms required for prospective CCS Junior High and Senior High students:

- _____ **Admission Application Form D: Student Questionnaire.** This form is to be completed by the prospective junior or senior high student.
- _____ **Admission Application Form E: Pastoral Reference.** The parent or prospective student is responsible to give a Reference Form E to a pastor or youth worker. The person completing the form is responsible for sending it directly to the CCS Admissions Office.

II. ENTRANCE TESTING

Entrance testing is scheduled by the Admissions Office as openings for new students are determined. Results and recommendations are communicated to parents at the interview. This fee is \$80 and is non-refundable.

III. INTERVIEW

Once there are openings for new students, the CCS Admissions Office will schedule interviews. Appointments will be made from the CCS prospective student list for applicants who have completed and submitted all the admission forms and submitted all additional items requires (see above).

IV. FINALIZE ADMISSION

Once admission has been granted, the following must be done to finalize the admission process, thereby reserving a place for the new student on the roll for the appropriate CCS grade level.

- _____ Payment of the Registration Fee (\$345 total).
- _____ Parent signs the official request for the student's cumulative records to be forwarded from the previous school.
This item applies to first through twelfth grade students transferring to CCS.
- _____ Filing a copy of the student's birth certificate.
- _____ Completion of the Medical Treatment Form.
- _____ Copy of immunization records turned in to office (physical forms for a first grader are also required).
- _____ Tuition Agreement signed and returned to the office.

V. BEFORE THE FIRST DAY

Parents must complete the following before the first day of school:

- _____ Complete Tuition Agreement and payment of first month's tuition.
- _____ Payment of Student Fees.
- _____ Purchase school uniform. Refer to information provided.
- _____ Procure student supplies. Refer to Student Supply List provided.

VI. LOOK FORWARD TO A REWARDING EXPERIENCE!

Please note: Covenant Christian School makes no distinction concerning an individual's race or ethnic background because the school acknowledges that all persons are created in God's image, ***“So God created man in his own image, in the image of God he created him; male and female he created them.”*** (Genesis 1:27, ESV), and He makes no such distinctions, ***“There is neither Jew nor Greek, there is neither slave nor free, there is no male and female, for you are all one in Christ Jesus.”*** (Galatians 3:28, ESV).